2 Step Verification to access University E-Mail.

2-Step Verification is an additional layer of security for your University Email system by Google (Gmail), without the mobile phone, the password itself is useless.

Whenever you login to your University E-Mail Account from a new System / Mobile, the E-Mail system will send an OTP (One Time Password) / single use code to your registered mobile number. Once you add the code and your password, you'll be granted access.

Here is how to set it up **2-Step Verification**.

1. Click on below link (Press ctrl and click on the link).

https://www.google.com/gmail/about/

2. Click on **SIGN IN** button in the page as shown in below.



3. *Sign in* page will be loaded. Enter *Email ID* in Email field and click on *NEXT* button as shown in below figure.

G Gmail X +		- 0 ×
← → C û	oogle.com/signin/v2/identifier?continue=https%3A%2F%2Fmail.google.com%2Fmail%2F&servic 🛛 🚥 叉 🏠	± II\ ⊡ ≡
Step 1: Enter your — email id	Google Sign in toontinue to Gmail Email or phone Forgot email? More options Step 2: Click here	

4. Option to enter the password will be loaded as shown in below figure. Enter password and click on *NEXT* button.

G Gmail X	+				– o ×
(←) → C' û	🛈 🔒 https://accounts.google.	com/signin/v2/sl/pwd?continue=https%3A%	2F%2Fmail.google.com%2Fmail%2F&service	… ♥ ☆	± II\ ₪ ≡
Ste	ep 1: Enter you valid	Google Welcome e Enter your password Forgot password?	NEXT Step 2: Click here		

5. Email page will be loaded as shown in below figure. Then click on Click on *Profile name* as shown in below figure

M Inter (11) - sathsh@rakerits.	× +		- 0 X
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Mail -	0 Here -	5-50 of 322 < 3	¢-
COMPOSE	□ ± in	B DS Program Year 3 Courses and Faculty Surveys, 2017-2018 SEM1 - Dear Studient RAKAMEDI requests your participation (1.45 pm
Inhex (218)	□ ± m	B DS Program Year 2 Courses and Faculty Surveys, 2017-2010 SEM1 - Dear Student RAK MMSU requests your participation (1:13 pm
Starved	🗆 🗁 Synd Saleem	MRT for BDS Program - Dear Sit, RAK Medical and Health Sciences University is a fully owned government Institution and must a	12:52 pm
Drafts	🗆 🖄 Danish	Relieving of Faculty Member - RAK MHSU brings to the notice of all that Dr. Kanwal Abbasi, Assistant Professor, RAK CODS, I	12:50 pm
Mara +	🗋 🞂 Alerts Desktop Central (2)	Desktop Central : Patch Configuration Deployment Report - Hi, Task Summary (as an Wed Pub 14 00:50:00 GST 2018) Task	@ 11.52 am
🗶 Satish - 🔹 🔹	🖂 🖄 Omat, me (2)	ATTENDANCE RECORD OF 2017-18 FALL SEMESTER_PPFD - Dear Mr. Satish, Kindly provide me with full samestar of 2017-18	🕁 11.13 an
	🖂 🚊 Alerts Desktop Central	Desktop Central : Patch Vulnerability Database Report - H. Vulnerability Update DD Dummary Task Name UpdateDD Task hi	@ 12.15 am
	🗌 🚖 'Google' via IT Dept. St.	Security alert for your linked Google Account - RAVAMOU Accounts Your account it support@rainnins.ac.ae is linked as the	8.58 am
	🗋 🔅 Alerts Desktop Central	Inventory - Asset Alerts - Inventory Audit Summary Report Insentory Audit observed between Feb 13, 2018 S4.02 PM and Feb 13,	@ Feb 13
	口 ☆ 100(2)	8 DS Program Year 1 Courses and Faculty Surveys, 2017-2018 SEM1 - Dear Student RAIKABHOU requests your participation (Feb 13
No recent chats Start a new one	📋 🚖 Umesh, me (2)	hen analysis	cr Feb 13
	🗋 🖄 Nasseruddis 5. Patel	RE: Antivirus expiration at Sary Hospital Library - Dear Mr. Institut, Please do the readult. Please take Teach/seven hum Mr. /	Feb 13
	🗆 🖄 Manal	BIG Beach Cleanups. Call for volunteers - Dear Al, Greetings! The Environment Protection and Development Authority (EPDA).	Feb 13
± •	Cl. dr. me. Negaral (2)	UBS. Link between Discourt calculation and Promotion - 107070. From Satisful Dut (make satisful patentes as ad Sort	Fab 13

6. Profile info will be shown as shown in below figure. Click on *My Account* button.

Inless (318) - sathish@valenites	× +				
-) → @ @	🛈 🚔 https://mail.google.com	/mal/ut/Winbox -	- D ☆	* • •	
	Click here to enable de	* Q		. 0 (
Mail -	0 Bare *		This account is managed by rakmhs Learn more	su.ac.ae.	
COMPOSE	口会 10	B D5 Program Year 3 Courses and Faculty Surveys, 2017-2018 SEM1 - Over Student RAXAN	Latin T	hat	
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Starved Sect Med	📋 🚊 Synd Saleem	VRT for BDS Program - Dear Sir, RAK Medical and Health Sciences University is a fully owned (Change My Acco	punt	
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	📋 🚊 Alerts Desktop Central	Desktop Central : Patch Vulnerability Database Report - H, Vulnerability Update DB Summar	y Tasik Name UpdateDB Tasik Ini	@ 10:15 am	
	📋 🚖 "Google" via IT Dept. St.	Security alert for your linked Google Account - RAADHSU Accounts Your account it support	pairshau at as is listed as the	858 am	
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	🗋 🚖 Naseeruddin 5. Patel	RE: Antivirus expiration at Sagr Hospital Library - Dear Mr. Brahim, Please do the needlal. Pl	ane take TeamVeser from Mr. /	Feb 13	
	🖂 🖄 Manal	BIG Beach Cleanups. Call for volunteers - Dear All, Greetings? The Environment Protection and	Development Authority (EPDA).	Feb 13	
1 Q	The second secon	1984 The barrow Western scheduler and Barrowine (1978). Does there in the local		5-5-52	

7. My Account page will be shown as in below figure. Then Click on Signing in to Google link.

My Account		, and the second se
	G M 🧿 🔀 🗖	
	Welcome,	
Control, protect,	and secure your account	, all in one place
My Account gives you quick access to settings and t	ools that let you safeguard your data, protect your privacy services work better for you.	r, and decide how your information can make Google
🔒 Sign-in & security >	Personal info & privacy >	Account preferences >
Control your password and Google Account access.	Manage your visibility settings and the data we use to personalize your experience.	Adjust account settings, like payment methods, languages, & storage options.
Signing in to Google Click here	Your personal info	Payments
Device activity & security events	Contacts	Language & Input Tools
Apps with account access	Manage your Google activity Ads Settings	Accessibility Your Google Drive storage

8. Sign-in & security page will be loaded. Click on 2 Step Verification as shown in below figure

My Account	Sign-in & security			
Welcome	Signing in to Google			
Sign-in & security Signing in to Google Device activity & security events Apps with account access Personal info & privacy Your personal info	Control your password and account access, along with backup options if you get locked out of your account. Make sure you choose a strong password A strong password contains a mix of numbers, letters, and symbols. It is hard to guess, does not resemble a real word, and is only used for this account.	Password & sign-in method Your password protects your ac protection with 2-Step Verificatio phone for you to enter when you your password, it is not enough 1 Note: To change these settings,	count. You can also add a second layer of n, which sends a single-use code to your sign in. So even if somebody manages to steal o get into your account. you will need to confirm your password.	
Contacts Manage your Google activity		Password	Last changed: January 16, 11:58 AM	>
Ads Settings Control your content	Click here	2-Step Verification	Off	>
Account preferences		App passwords	1 password	>
Payments Language & Input Tools Accessibility https://myaccount.google.com/signinoptions	/password	Account recovery options		

9. 2-Step verification page will be loaded as shown in below figure. Click on *GET STARTED* button.



10. Enter your mail password and click on **NEXT** button as shown in below figure.

	Google Section To continue, first verify it's you
Enter your mail password	Forgot password?
	English (United States) - Help Privacy Terms

11. Add your mobile phone number and select Text message. Then click on NEXT button

÷	2-Step Verification
	Let's set up your phone What phone number do you want to use?
	Step 1: Enter your mobile number
	Google will only use this number for account security. Don't use a Google Voice number. Message and data rates may apply.
Step 2: Select this option	How do you want to get codes?
	Step 1 of 3 NEXT Step 3: Click here
Google Terms & Privacy Help	·

12. Enter the *code* Google sends and Click on *NEXT* button.

Google		 0	S	^
÷	2-Step Verification		?	
Step 1: Enter the	Confirm that it works Google just sent a text message with a verification code to the field metric.			
	Didn't get it? Resend BACK Step 2 of 3 NEXT Step 2: Click here Click Resend if you have not received any text message with verification code			
Google Terms & Privacy Help				~

13. Click Turn On to enable 2-Step Verification

Google		 0	S	^
← 2-	Step Verification		0	
	It worked! Turn on 2-Step Verification? Now that you've seen how it works, do you want to turn on 2-Step Verification for your Google Account == @rakmbau.a.e?			
	Step 3 of 3			
Google Terms & Privacy Help				<

From now on, every time you log into Google (Web) / Mobile, you'll be asked to generate a new code, along with your password.