

**General guidelines for reviewing the RAKMHSU research proposals by REC RAKMHSU members.**

Provide a detailed review of the attached proposal, addressing the questions listed below. These are general guidelines for uniformity and objectivity. Do not mention writer's name in your comments to maintain professional ethics; rather, refer to them as PI (Principal Investigator). Kindly write the reviews in complete sentences and full paragraphs. In the end give your summary statement with a decision regarding acceptance.

Reviewer's Name:

Date of Review:

Proposal Title:

Proposal reference No:

Principal Investigator:

<b>Major Comments:</b> (Evaluation of the project in term of contents, language, organization etc.)	
<b>1. Title:</b> (Appropriateness)	
<b>2. Research question/Research issue:</b>	
<b>3. Plain language summary of project:</b>	
<b>4. Background literature:</b> -Background knowledge, scientific information which is referenced -Overall objectives and specific aims -Justification for current study	
<b>5. Methodology:</b> describe in details	
<b>a. Study population</b>	
<b>b. Study setting</b>	
<b>c. Study design</b>	
<b>d. Duration of study</b>	

<p><b>e. Sampling method:</b> type of sample, sample size, selection method, inclusion and exclusion criteria, age and gender</p>	
<p><b>f. Data collection procedure:</b> questionnaire, data collection forms , informed consent forms and other instruments used for data collections</p>	
<p><b>g. Access issues</b>( related to patients or their medical records)</p>	
<p><b>f. Proposed data analysis:</b> what are the outcomes of interest, what comparisons will be made and which statistical test/ methods will be employed)</p>	
<p><b>6.Limitations/expected challenges</b></p>	
<p><b>7.References</b></p>	
<p><b>8.Ethical considerations</b>(Refer to the form for details)</p>	
<p><b>9.Conflict of interest</b></p>	
<p><b>10. Has the researcher undergone ICH-GCP training?</b></p>	
<p><b>11. Budget</b></p>	
<p><b>12. RAK REC approval needed?</b></p>	
<p><b>13. EC (Executive Committee) approval needed?</b>  <b>EC Approval is needed for researches related to</b></p> <ol style="list-style-type: none"> <li>1. Institutional Research Office (As mentioned in the IRO Handbook)</li> <li>2. Examination Office</li> <li>3. Facility Department</li> <li>4. Course Curriculum</li> </ol>	
<p><b>Minor comments:</b> (Regarding typographical errors, hints for improvement etc.)</p>	
<p><b>Summary statement</b></p>	

<b>Decision:</b> Accepted/ Not accepted with reasons/ to be resubmitted with suggested modifications	
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